**GLENDALE (CALIFORNIA) BRANCH, INC.**

**OF THE AMERICAN ASSOCIATION OF UNIVERSITY WOMEN (AAUW)**

**STANDING RULES**

**2015**

**DUES AND FEES**

1. Annual dues of branch members shall be $99, allocated as follows:

 AAUW $49 ($46 of which is tax deductible)

 AAUW CA $20 ($16 until March 2015; $20 thereafter)

 Branch $30

1. Fees for student affiliates in Glendale Branch shall be $57, allocated as follows:

 AAUW $17

 AAUW CA $10 ($8 until March 2015; $10 thereafter)

 Branch $30

 **MEETINGS**

1. No meetings shall be scheduled on any major holiday of significant religious or ethnic groups in accordance with AAUW Diversity Policy.
2. Reservations for general meetings must be made as instructed in the newsletter. All reservations must be paid for unless cancelled prior to deadline.
3. All general meetings of the branch are open to interested members of the public.
4. It shall be the practice of the branch to pay for the reservations of the program speaker and one guest only.
5. Members shall neither sell tickets to non-AAUW events nor advertise them during branch programs or events.

 **MEMBERSHIP**

1. Prospective members who are eligible to join may attend three programs, events, or interest group meetings before being asked to join. Anyone ineligible to join AAUW may attend one members-only event (program or interest group) per year as a guest.
2. The membership list shall not be given out for other than AAUW purposes.
3. Committee members must be branch members.

 **BRANCH YEARBOOK/NEWSLETTER/WEBSITE**

1. The branch yearbook, newsletter, and website shall be used exclusively for communication on AAUW matters among branch members. They shall not be used for solicitation of any kind.
2. The yearbook shall be published annually and shall include the names and addresses of all members in good standing at the time of publication deadline.
3. Announcements unrelated to AAUW activities may be published in the newsletter

 with the consent of the president.

 **BOARD MEETINGS**

1. All board meetings are open to branch members.
2. If a branch member attending a board meeting wishes to speak, she should notify the president in order to be put on the agenda.

 **INTEREST GROUPS**

1. With the approval of the board of directors, any member may form a new interest group provided that it is open to all members and that its meetings will not conflict with other scheduled branch or interest group meetings, or state or national AAUW conventions.
2. Interest groups are responsible for placing their meeting dates on the master calendar.

 **FUNDRAISING**

1. The branch will neither raise funds for nor donate funds to any organization outside of AAUW in accordance with AAUW Policy.

**BRANCH ENDORSEMENT**

1. No endorsement of partisan candidates may be made by the branch.
2. The branch board of directors will accept written applications for endorsement of candidates for non-partisan appointed or elective positions in public service.
3. The vote of endorsement must thereafter be approved by written ballot by a majority of the membership present at a branch meeting.
4. The branch may actively support their endorsed candidate(s) to the extent allowed by AAUW Policy.
5. If the membership has voted to endorse a candidate, no member may publicly oppose this candidate in the name of AAUW.
6. Any person endorsed by the branch should support the ideals of AAUW.
7. Any resolution or action coming from any group or member must be approved by the board of directors before release to the press or general public if said resolution or action is to be made in the name of the branch.

**ELECTION ACTIVITIES OF INDIVIDUAL BRANCH MEMBERS**

1. An individual member may endorse, as a private citizen, candidates for appointive or elective office, partisan or non-partisan, but such endorsement shall not use the name of AAUW. The individual member endorsement shall not include any mention of her membership.
2. As a candidate for any office, a member may declare membership in AAUW as long as she or he is not opposing any AAUW program or policy.

 **ELECTRONIC PRIVACY**

1. Personal contact information of any member (mailing addresses, phone numbers, and email) shall not be posted on the branch website, unless on a password protected page for members only, without the permission of that member. It is the responsibility of those who submit updates to the website, including newsletter articles when the newsletter is posted on the website, to obtain permission for personal contact information to be included from any member so identified.

**REVISIONS**

1. Revisions or additions to branch standing rules shall be approved by the board prior to submission to the general membership for a vote at a branch meeting.
2. Approval is by a majority vote of the membership present at a branch meeting except that any change to dues and fees requires a two-thirds vote.

Revised and approved by Branch membership: March 14, 2015